

Lark Rise Aims

- Find creative ways to support parents, students, school and the wider community.
- Actively encourage new parents to get involved with Larkmead School by providing a range of opportunities
- Raise funds to support student activities and improve school facilities
- Support relevant school events
- Provide a forum for parent's views

Strategy for 2008/2009

Following the success of our first year, the following steps are suggested:

- To create additional roles and form task groups **within** the Lark Rise committee.
- Each task group would include committee members who have an interest in working in that area and a task group leader.
- Task group leaders would become the point of contact for that group and assume a coordinating role.
- The task groups would give feedback when required to Lark Rise meetings. This will indicate any actions needed to help the task group and enable support to be given where required.

The primary aim of this is to share the work load and ensure that Lark Rise meetings are efficiently run and that the details of activities are dealt within the task group. This should not mean more meetings to attend but will allow for more to be achieved. Apart from the events task group much of the coordination could be done through email or telephone.

Suggested Task Groups

1. **Fundraising**
Responsibility - To plan fundraising activities working closely with events group. May include raffle tickets, 200 club etc.
2. **Events**
Responsibility - To organise and plan up to 3 events per academic year. A one year plan should be put in place with the final decision on which events run would be made at a general committee meeting.
3. **Publicity**
Responsibility - Events and General Awareness. To improve Lark Rise website. Write articles for local newspapers and/or emails to parents.
4. **200 Club**
Responsibility - To coordinate and encourage membership growth.

5. **School Reunion**
Responsibility - coordinate the event as a stand alone activity or in conjunction with the events task group.
6. **Parent Volunteer Coordinator**
Responsibility - coordinating parent help as and when required IE refreshments
To create a parent volunteer database
7. **School Liaison**
Responsibility - To develop communications and links with the school, may also include booking the rooms for Lark Rise meetings
8. **Wish List**
Responsibility - Identification of a long term larger project as well as smaller short term projects. Consider views of major stakeholders. Possibly responsible for making business contacts to supply items on wish list?